

# CBCS SCHEME

1BENG106

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Question Paper Version : A

## First Semester B.E./B.Tech. Degree Examination, Dec.2025/Jan.2026 Communication Skills

Time: 1 hr.

Max. Marks: 50

### INSTRUCTIONS TO THE CANDIDATES

1. Answer all the **fifty** questions, each question carries one mark.
2. Use only **Black ball point pen** for writing / darkening the circles.
3. **For each question, after selecting your answer, darken the appropriate circle corresponding to the same question number on the OMR sheet.**
4. Darkening two circles for the same question makes the answer invalid.
5. **Damaging/overwriting, using whiteners** on the **OMR** sheets are strictly prohibited.

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1. What does "Communicative English" refer to?
    - a) Fluent reading skills
    - b) Ability to write essays
    - c) Effective use of English for communication
    - d) Learning English vocabulary
  2. Why is English important for global interaction?
    - a) It's a universal language for business
    - b) It's a native language in most countries
    - c) It's the easiest language to learn
    - d) It has a simple grammar
  3. Non-verbal communication does not include
    - a) Gestures
    - b) Posture
    - c) Silence
    - d) Words
  4. What does the term 'communication' refer to?
    - a) Conveying information only
    - b) Conveying feelings and emotions
    - c) Conveying information, ideas, thoughts, and more
    - d) Nonverbal communication only
  5. An employee sends a suggestion about improving a process directly to the CEO. This is an example of :
    - a) Downward communication
    - b) Horizontal communication
    - c) Diagonal communication
    - d) Upward communication
  6. Which of the following is a psychological barrier to effective communication?
    - a) Background noise
    - b) Lack of attention
    - c) Limited vocabulary
    - d) Technical jargon

7. She is still a \_\_\_\_\_.
- a) bachelor                      b) spinster                      c) female bachelor                      d) bacheloress
8. Chronemics refers to :
- a) Use of physical touch                      b) Study of time in communication  
c) Facial expressions                      d) Writing style and structure
9. What is one of the most common mistakes among new English learners related to pronunciation?
- a) Vocabulary usage                      b) Punctuation errors  
c) Misuse of prepositions                      d) Mispronunciation
10. What is the syllabic structure of the word "dictionary"?
- a) CVC-V-CVC                      b) VC-CVC                      c) V-CV-CV-CV                      d) CVC-CVC-VCV
11. Which of these qualities is important in a group discussion?
- a) Hostility                      b) Aggressiveness  
c) Emotional stability                      d) Ignorance
12. Which of the following is most essential in delivering an effective PEP Talk?
- a) Use of complex vocabulary                      b) Clear and inspiring message  
c) Lengthy explanations                      d) Reading directly from notes
13. Which of the following words belongs to technical vocabulary in engineering?
- a) Algorithm                      b) Happiness                      c) Beautiful                      d) Quickly
14. In a group discussion, we should be \_\_\_\_\_.
- a) Assertive                      b) Dominating                      c) Subjective                      d) Ignorant
15. A presentation is a form of oral communication in which a person shares factual information with a \_\_\_\_\_ audience.
- a) Mixed                      b) Large                      c) Specific                      d) Small
16. When using scanning to read an achiever's interview, the reader should :
- a) Look for the general mood of the passage  
b) Read slowly and carefully for each sentence  
c) Search for specific details such as dates, achievements or quotes  
d) Summarize the entire text in their own words
17. To select the content of presentation, you should know :
- a) The available material                      b) Your time limit  
c) The audience's needs                      d) Your purpose
18. Identify the sentence pattern: "She reads books."
- a) S + V                      b) S + V + O                      c) S + V + IO + DO                      d) S + V + C
19. What is the correct sequence when writing a short biography based on reflections?
- a) Achievements → Death → Early life → Advice  
b) Earlylife → Education → Career / achievements → Reflections/advice  
c) Advice → Earlylife → Achievements → Education  
d) Career → Earlylife → Reflections → Education

20. Choose the sentence that follows the pattern S+V+C (Subject + Verb + Complement) :
- a) He wrote a letter  
b) She is a doctor  
c) The boy kicked the ball  
d) They offered him a job
21. When responding to an email, what is considered best practice?
- a) Reply as soon as possible, preferably 24 hours  
b) Wait at least a week before replying  
c) Only respond if you agree with the content  
d) Forward the email to others before replying
22. Which among these should not be present in a formal letter?
- a) The name of the firm  
b) The date  
c) Business jargon  
d) Courteous leave - taking
23. What is the main purpose of a concluding sentence?
- a) Introduce a new idea  
b) Summarize the paragraph and provide closure  
c) Confuse the reader  
d) Make the paragraph
24. Which of the following is not a type of paragraph?
- a) Descriptive  
b) Bibliographic  
c) Narrative  
d) Argumentative
25. Which tool can assist in proof reading but should not be fully relied upon?
- a) Dictionary  
b) Spell check / Grammar check software  
c) Thesaurus  
d) Notebook
26. Which of the following is a non-Wh question?
- a) Where are you going?  
b) Why is she late?  
c) Do you like coffee?  
d) What is your name?
27. Identify the grammatical error in the sentence :  
"He don't know the answer"
- a) Spelling error  
b) Subject - verb agreement error  
c) Punctuation error  
d) Word choice error
28. I should be \_\_\_ the paper then
- a) reading  
b) read  
c) readed  
d) red
29. The correct form of reported speech of-She said him, "What did you say?"
- a) She asked him what he said  
b) She asked him what he had said  
c) She asked him what he say  
d) She asked him what did you say
30. Identify the correct question tag:  
"You are a student, \_\_\_\_\_?"
- a) Are you  
b) aren't you  
c) is you  
d) isn't you
31. Said to him, "Who are you?"
- a) I enquired of him who he was  
b) I enquired who I was  
c) I enquired him who was he  
d) I enquired of him who I was

32. What is a major challenge for students in rural areas when accessing digital resources?
- Too many books in the library
  - Poor internet connectivity and lack of devices
  - High cost of printing physical copies
  - Difficulty using shelves
33. Which of the following is a popular online grammar-checking tool that also offers plagiarism detection?
- Canva
  - Grammarly
  - Photoshop
  - Trello
34. Posting confidential company data on social media without permission violates which principle of netiquette?
- Respect for privacy
  - Respect for diversity
  - Avoiding spam
  - Using proper grammar
35. Which of the following is NOT an advantage of online communication?
- Connects people across geographies
  - Cost savings on travel and logistics
  - Guarantees non misinterpretation of tone
  - Supports multimedia and collaboration
36. Why is using ALLCAPS in online communication discouraged?
- It uses too much data
  - It is difficult to read
  - It is considered shouting or aggressive
  - It is informal
37. Which of these tools supports both synchronous and asynchronous communication?
- Whats App
  - Google Docs
  - Email
  - Forum
38. A company wants to create a permanent discussion space where employees can post suggestions anytime and HR can respond later. Which tool is MOST appropriate?
- Zoom
  - Slack video call
  - Email thread
  - Discussion forum
39. Which of the following is asynchronous communication tool?
- Moodle Forum
  - Zoom Webinar
  - Email
  - Linked in Group
40. What is the function of using a quote(" ") around a search phrase?
- Highlight key words in results
  - Search for synonyms
  - Search for an exact - match of the phrase
  - Exclude the phrase from results
41. Telephone interviews are often used as :
- The final stage of the hiring process
  - A casual conversation with HR
  - A screening step before face - to - face interviews
  - A group discussion replacement
42. In a formal job interview, which of the following greetings is most appropriate?
- Hey, what's up?
  - Good morning, Sir/Madam
  - Hi buddy!
  - Yo, how's it going?
43. For a fresher, the ideal length of a resume is :
- 3-4 pages
  - 2-3 pages
  - 1 page
  - 5 pages

44. Which of these is a common mistake in resume?
- a) Using action verbs
  - b) Tailoring a resume for each job
  - c) Including irrelevant details
  - d) Highlighting measurable achievements
45. Primary requirements for an interview are
- a) A good cover letter and updated Curriculum Vitae
  - b) Wearing formal attire
  - c) Knowledge about the company
  - d) All of these
46. Fill in the blank with the correct modal auxiliary verb : "You ---wear a helmet while riding a bike."
- a) may
  - b) must
  - c) could
  - d) might
47. Which modal auxiliary verb best fits in the given sentence? "Employees – submit their Reports before Friday."
- a) should
  - b) may
  - c) might
  - d) can
48. Which of the following best defines plagiarism?
- a) Using open – access materials from the internet
  - b) Using someone else's ideas or words without giving credit
  - c) Writing your own ideas in your own words
  - d) Quoting a source with proper citation
49. Which of the following is NOT a benefit of mock interviews?
- a) Boosting confidence
  - b) Receiving constructive feedback
  - c) Learning how to answer common interview questions
  - d) Ensuring your are hired by the company
50. A good mock interview should include :
- a) Realistic interview questions
  - b) Feedback on verbal and non-verbal communication
  - c) Time management practice
  - d) All of these

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Scheme & Solutions Signature Of Scrutinizer

Subject Title : COMMUNICATION SKILLS    MAX.MARKS:50    Subject Code : 1BENG106/206

Question Number	Solution	Marks Allocated
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Q.NO	ANSWER	Q.NO	ANSWER
1.	C	26	C
2.	A	27	B
3.	D	28	A
4.	C	29	B
5.	D	30	B
6.	B	31	A
7.	B	32	B
8.	B	33	B
9.	D	34	A
10.	D	35	C
11.	C	36	C
12.	B	37	A
13.	A	38	D
14.	A	39	B
15.	C	40	C
16.	C	41	C
17.	D	42	B
18.	B	43	C
19.	B	44	C
20.	B	45	D
21.	A	46	B
22.	C	47	A
23.	B	48	B
24.	B	49	D
25.	B	50	D